



RINGGOLD CVB

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Convention and Visitors Bureau Meeting
Agenda for Tuesday, December 5, 2017
5:30 p.m. at the Ringgold City Hall

- I. Call to Order**
- II. Minutes**
 - A. Approval of CVB meeting minutes dated November 7, 2017 (pgs 2-3)
- III. Old Business**
 - A. Christmas Expo Update- JFK
 - B. Nature Trail Sleigh Ride Update- JFK
 - C. Upcoming Events- JFK
 - D. Depot Deck Updates- Wright
- IV. New Business**
 - A. Change Order #2 & #3- Wright
 - B. CVB Video Policy & Procedure- Wright
 - C. Organizing Social Media- Wright
 - D. Financial Reports- Wright
- V. Executive Session –** As needed, the CVB may take action on issues relating to Personnel, Land Acquisition, and/or Legal issues following the Executive Session.
- VI. Adjournment**